



CASPER HISTORIC PRESERVATION COMMISSION
MINUTES OF THE REGULAR MEETING
May 8, 2023

Present: Connie Hall, Carolyn Buff, Tammie Chappell, John Lang, Anthony Jacobsen, Jeff Bond, Bob King,

Absent: Robin Broumley, Maureen Lee, Randy Hein, Paul Yurkiewicz

Staff: Craig Collins, City Planning Department
Barb Santmire, Administrative Assistant III

Guests: Katie Leeper, CLG Coordinator, Historic Preservation Specialist
Michael McIntosh, Planning & Zoning Commission Liaison
Katelynn Larsen

Chairperson Connie Hall called the meeting to order at 8:30 a.m.

Approval of Minutes – Chairperson Hall asked for approval of the April 10, 2023 meeting minutes. With no corrections, the minutes were approved.

Introduction of members/guests present – Katie Leeper, CLG Coordinator, was present via video to introduce herself and meet the Commission members. She stated she will be looking to reimplement training such as Preserve Wyoming in 2024. Although this large conference/training opportunity may not be offered every year, smaller conferences will be offered to supplement training and sharing of information in between. Ms. Leeper also spoke about grants and expressed an interest in ensuring municipalities are aware of all opportunities that may help them support their historic preservation endeavors.

Chairperson Hall shared an update on Commission activities with Ms. Leeper.

New Business – None

Old Business

May Historic Preservation Month

- A proof of the placemats has been reviewed and approved. The placemats are in production and will be given to Sherrie as soon as they are available.
- The proposed picture in front of Sherrie's took place on April 15th. It should be posted to the HPC Facebook page. Connie will also contact Dan at Oil City News to see if he is interested in doing a story.

- The “Bright Spot” recognizing Sherrie’s Place is on the agenda for the May 16th Council meeting. Sherrie has been notified and will be there for the presentation.

Ornaments for 2023

- The colorized postcard of NCHS has been sent to the designer and a mock up should be available for the Commission’s review soon.
- Actions that still need to be determined:
 - How many ornaments will be produced?
 - If a second run is wanted/needed, how will they be numbered (since the first batch would be 1 of 100, 2 of 100, etc.)
 - What is the cost per piece? What will be the sale price per piece?
 - Will the number allowed to be purchased per person be limited?
 - How/where will they be sold?
 - How/where will the money be collected and who will be responsible for managing the funds?
 - How/where will the ornaments be held and who will be responsible for managing the inventory?

OYD Committee Update

- John reported that the last OYD meeting was held at the DDA and Darrin Tromble (WWC) provided an update on the final phase of the Midwest Ave street project which will begin this summer.
- Members of the committee will be planting flowers on May 16th. Anyone interested in helping can meet at Wyoming Plant Co at 10am.
- Other service projects include utility box wraps, new banners, and volunteering for DDA events.
- Three Crowns renovation has started and is expected to be done by the end of the summer.

P&Z Commission – There was no report.

Demolition Permits – There was no report.

Social Media/Outreach/Education – There was no report.

Field Visits/Tours – Jeff will reach out to John Haass, owner of the historic home located at 638 S Beech to see if he would be willing to give a tour of the home for HPC’s June 12th meeting.

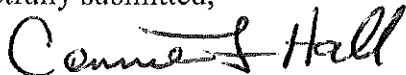
Other Business

- Bob noted that the Bishop House fundraiser will be held on August 19th from 5 – 9 pm at the Casper Country Club. The event will feature dinner and a presentation with “special guests” President Lincoln and Mary Todd Lincoln.

The next meeting will be held June 12th at 8:30 am at 638 S Beech St.

(Minutes prepared by Barb Santmire)

Respectfully submitted,



Chairperson

Casper Historic Preservation Commission